

2023-2024

NWKTC Catalog and Student Handbook

COSMETOLOGY

Description: The Cosmetology Program is a glamorous, practical, and immediately applicable technical program designed to teach the art of cosmetics for the skin, hair, and nails, along with the proper applications of products. Students will be exposed to a wide variety of situations including: haircutting, hairstyling, hair color, chemical texture services, shampooing, manicuring, pedicuring, artificial nails, facials, makeup, infection control, scientific concepts, business skills, and much more.

Following introductory instruction, students gain practical experience “hands-on” instruction involving receptionist desk management, appointment scheduling, daily customer appointments, dispensary procedures and proper use of equipment. Students also learn sales techniques, customer relations, Kansas State Board of Cosmetology Rules & Regulations, and business training.

During the final phase of training, students perform practical services for customers and keep a daily record of the number and type of services provided. This progress record will be submitted to the Kansas State Board of Cosmetology at the conclusion of the program as the official report of hours and services.

Northwest Tech’s curriculum is directly related to the Kansas State Board of Cosmetology (KBOC) laws and licensing. As styles, fashions, new regulations, and KBOC requirements change, the curriculum is continually updated.

Degree/Certificates awarded:

AAS

Tech Cert A, Tech Cert B, Tech Cert C

Accreditation/Certification:

Students should be prepared to complete the Kansas State Board of Cosmetology licensing requirements by taking a written exam and a practical exam.

Program Learning Outcomes:

Upon successful completion of the program, the student will be able to:

- Apply the theory of Cosmetology to specific clients using critical thinking/reasoning.
- Analyze the hair, scalp, and facial shape.
- Perform various haircuts.
- Demonstrate proper permanent waving procedures.

- Perform various color applications.
- Demonstrate hairstyling techniques.
- Perform facials, makeup, and facial hair removal.
- Perform proper manicuring and artificial nail procedures.
- Demonstrate effective reading, writing, speaking, listening, and time management skills.
- Demonstrate mathematical skills.
- Operate basic computer programs.

Program Schedule:

Students attend class from 7:00 a.m. to 3:30 p.m., Monday through Friday. Students must complete 1500 hours of instruction to be eligible for the Kansas State Board License. For this reason, students who are absent will be required to make up missed hours in the following year.

Miscellaneous Notes:

Students in the Cosmetology department are required to take and pass the Kansas State Board of Cosmetology Written Examination prior to being awarded the technical certificate from Northwest Kansas Technical College.

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PROGRAM GUIDE

YEAR I: FIRST SEMESTER

Course #	Course Name	Credits
CF 101	Computer Fundamentals and Applications	3
CS 100	Scientific Concepts I	3
CS 110	Cosmetology Physical Services I	6
CS 120	Chemical Services I	6
CS 130	Hair Designing I	6
CS 140	Business Skills I	2
SO 100	Student Success Seminar (Required)	1

YEAR I: SECOND SEMESTER

Course #	Course Name	Credits
BA 215	Personal Finance	3
CS 150	Scientific Concepts II	2
CS 160	Cosmetology Physical Services II	6
CS 170	Chemical Services II	6
CS 180	Hair Designing II	6
CS 190	Business Skills II	2

ADDITIONAL CREDITS (AAS DEGREE)

COMM 150	Interpersonal Communications Online (or Communications Elective)	3
ART 101	Art Appreciation Online (or General Education Elective)	3
MATH 105/110	Technical Math or Intermediate Algebra (Math Elective 100 or higher)	3

COURSE DESCRIPTIONS

CS 100 SCIENTIFIC CONCEPTS I

3 CR

Scientific Concepts I includes safety and sanitation in the Salon. Along with State rules and regulations to ensure the health of both the stylist and the client. Covered in this course will be: Infection Control, General Anatomy and Physiology, Skin Structure, Skin Disorders, Nail and Nail Disorders, basic Chemistry, Basics of Electricity.

CS 110 COSMETOLOGY PHYSICAL SERVICES I

6 CR

Physical Services I includes both theory and procedures for many of the services offered in salons and day spas, including: shampooing, hair removal, facials, makeup, manicuring, pedicuring, and artificial nails. Safety, sanitation, and regulations pertaining to these services will also be covered.

CS 120 CHEMICAL SERVICES I

6 CR

Chemical Services I includes both theory and procedures for chemical services offered in the salon, including: permanent waving, relaxers, curl reforming, haircolor, lighteners, toners, special effects, and corrective coloring.

CS 130 HAIR DESIGNING I

6CR

Hair Designing I explores the elements, principles, and practical skills needed to be successful in haircutting and styling. This course covers the basics of braiding, wigs, hairpieces, and extensions.

CS 140 BUSINESS SKILLS I

2 CR

Business Skills I will cover the field of cosmetology and the personal skills you will need to become successful. This course begins with the history and career opportunities in the cosmetology field. Learning valuable life skills and the ability to set goals along with your professional image and communication skills in building a career will be focused on.

CS 150 SCIENTIFIC CONCEPTS II

2 CR

This advanced course will expand on Infection Control: Principles and Practices, General Anatomy and Physiology, Skin Structure, Growth, and Nutrition, Skin Disorders and Diseases, Nail Structure and Growth, Nail Disorders and Diseases, Properties of the Hair and Scalp, Basics of Chemistry, Basics of Electricity and State laws, rules, and regulations.

CS 152 SCIENTIFIC CONCEPTS III

1 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will apply their knowledge and skills in Infection Control and State laws, rules and regulations in the Salon Lab.

CS 157 COSMETOLOGY PHYSICAL SERVICES III

4 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for the services offered in salons and day spas, including: shampooing, hair removal, facials, makeup, manicuring, pedicuring and artificial nails.

CS 160 COSMETOLOGY PHYSICAL SERVICES II

6 CR

Physical Services II is an advanced course that focuses primarily on procedures for many of the services offered in salons and day spas, including: shampooing, hair removal, facials, makeup, manicuring, pedicuring, and artificial nails.

CS 162 CHEMICAL SERVICES III

3 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for chemical services offered in salons, including: permanent waving, relaxers, curl re-forming, haircolor, lighteners, toners, special effects and corrective coloring.

CS 167 HAIR DESIGNING III

2 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for services offered in salons, including: haircutting, hairstyling, braiding and braid extensions and wigs.

CS 170 CHEMICAL SERVICES II

6 CR

Chemical Services II is an advanced course that focuses primarily on procedures for chemical services offered in the salon, including: permanent waving, relaxers, curl re-forming, haircolor, lighteners, toners, special effects, and corrective coloring.

CS 172 BUSINESS SKILLS III

1 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will apply their knowledge and skills in communication, life skills and the professional skills needed to be successful in cosmetology industry in the Salon Lab.

CS 175 SCIENTIFIC CONCEPTS IV

1 CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will apply their knowledge and skills in Infection Control and State laws, rules and regulations in the Salon Lab.

CS 180 HAIR DESIGNING II

6 CR

Advancing the knowledge and skill base is the focus on this course as students refine their skills in haircutting, hairstyling, braiding and braid extensions, and wigs.

CS 182 COSMETOLOGY PHYSICAL SERVICES IV

4CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for the services offered in salons and day spas, including: shampooing, hair removal, facials, makeup, manicuring, pedicuring and artificial nails.

CS 188 CHEMICAL SERVICES IV

3CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for chemical services offered in salons, including: permanent waving, relaxers, curl re-forming, haircolor, lighteners, toners, special effects and corrective coloring.

CS 190 BUSINESS SKILLS II

2CR

Business Skills II explores the skills necessary to secure employment and to be successful in the salon. Preparing students for licensure exams, creating a resume and job interviews skills are covered in this course.

CS 194 HAIR DESIGNING IV

2CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will continue to develop technical skills and practice procedures for services offered in salons, including: haircutting, hairstyling, braiding and braid extensions and wigs.

CS 198 BUSINESS SKILLS IV

1CR

This advanced course is designed for students who need extra hours to meet out of state licensing requirements. Students will apply their knowledge and skills in communication, life skills and the professional skills needed to be successful in cosmetology industry in the Salon Lab.

CS 202 THE PROFESSIONAL TEACHER

1CR

This course focuses on the qualities, characteristics, traits, skills, and practices needed to help students develop the skills, techniques and creativity necessary for successful performance within the cosmetology industry.

CS 204 STUDENT MOTIVATION & LEARNING

1 CR

This course focuses on the importance of the educator's ability to communicate effectively with various generations. The Master Educator will recognize the psychological and physical needs of their learners when preparing motivation for learning lessons

CS 206 METHODS, MANAGEMENT, & MATERIALS

5 CR

This course focuses on understanding the learner. Classroom management is stress by setting well-defined goals, guidelines, and expectations for learner behavior. Educators must develop skills in a wide variety of teaching methods and techniques to maximize the potential of all learners. The development of classroom materials using a wide array of teaching and learning methods for use and consideration will be utilized.

CS 208 TESTING & EVALUATION

3 CR

This course focuses on developing various testing measures to identify educational progress and measure the knowledge, skill and attitudes of the student learner.

CS 210 EVALUATIONS

1 CR

The course stresses the importance for all learners to understand the criteria with which they are being graded and to know how they are progressing. Professional development is also discussed.

CS212 ADVANCED TRAINING

4 CR