

Pursuant to the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act, Northwest Kansas Technical College provides notification to the college community in the form of **Timely Warnings (crime alerts) and Emergency notifications** when a significant criminal incident occurs on campus or in an area surrounding campus that represents a continuing public safety threat.

Decisions to disseminate a communication will be decided on a case-by-case basis in light of all the facts surrounding the crime and the continuing danger to the campus community. The purpose of the notification is to aid in the prevention of similar crimes by alerting the community about the incident and providing information on what actions people can take to diminish their chances of being victimized.

Timely Warnings

In the event that a situation arises, either on or off campus, that, in the judgment of the Dean of Students or his/her designee, constitutes a serious or continuing threat to students and employees or the greater institution community, a campus wide “timely warning” will be issued. The warning will be sent as a Crime Alert using the institution’s MailBlaster system. It will also be posted after the initial mailing on the College’s web site at WWW.NWKTC.EDU.

These Crime Alerts contain a brief description of the incident; the date, time, and location of the incident; and precautions to take. They will not provide you details of an incident as you might find in a press release or news article. The amount and type of information presented in the warning will vary depending on the circumstances of the crime. A warning that could jeopardize a criminal investigation will not be distributed. Significant criminal incidents that might elicit a timely warning include, but are not limited to, crimes of violence or patterns of property crimes. Anyone with information warranting a timely warning should report the circumstances to the Dean of Student Services, by phone 785-890-1584 or in person at the Office of Academic Affairs.

A comprehensive test is conducted once a year (unless the system has been used for a specific college purpose prior to testing). An analysis is completed immediately after the test. Any gaps requiring action are identified and remedied immediately. Additional testing may be required after fixes are completed. Documentation of the usage or yearly tests is retained by the Clery Law Compliance & Support Administrator.